

## St Cuthbert's 2021-22 Covid Risk Assessment & Outbreak Management Plan

**Job roles:** Teachers / TA's / Support Staff / Catering / Site

**People who might be harmed:** Staff, Students, Visitors

Are there any special considerations needed for new & expectant mothers or persons under 18, etc: **Yes**

**If yes, specify:** Possible risk of infection with Covid 19 and anxiety.

**Names of all involved in assessment process: (e.g. Manager, Union rep, etc.):** D. Shields (Headteacher), C. Hunt (Deputy Headteacher), D. Mainds (School Business Manager), J. Williams (Site Manager), D. Miller (Health & Safety Lead) K. Fairbrother (Wellbeing Officer) T. Logan (Assistant Head Pastoral)

**Assessment date:** 13.07.21

**Review date:** 13.12.21

**Manager authentication:** D. Shields

Hazard / risk identified <small>Task/ activity / process / stressor</small>	Current precautions in place	Improvement action needed <small>following incidents, changes, etc. Place these on an action plan.</small>
<p><b>Infection &amp; Wellbeing Control:</b></p>	<ul style="list-style-type: none"> <li>• All students will be able to test twice in school at the start of the new academic year.</li> <li>• A one way system is in place around the main building to ensure the flow of students prevents any congestion indoors.</li> <li>• Separate exit and entry times and points will be used to prevent congestion outside of the building and at key/busy times in the school day.</li> <li>• Breaks and lunchtimes will be split to reduce the number of students using facilities at the same time.</li> <li>• Sanitiser will continue to be made available in all classrooms and social areas throughout the day and its use promoted at all times.</li> <li>• The medical plans students are being constantly reviewed to ensure we are complying with medical advice and changes are implemented as required for individuals according to the needs of their plans and changing legislation.</li> <li>• All subjects have a plan to address any lost learning.</li> <li>• Students will all be checked on individually to assess any additional mental health and pastoral needs they may have. Plans will then be established for individual or larger scale responses and support.</li> <li>• Detailed information about hygiene and social distancing will be placed in all key areas.</li> <li>• Implement personalised risk assessments for individual staff and students who experience significant stress.</li> <li>• Student toilets, dining facilities and other areas used will be cleaned frequently in line with the schedule and cleaning risk assessment.</li> <li>• All identified vulnerable students will have additional support via pastoral and safeguarding as required.</li> <li>• Any student displaying symptoms will be immediately isolated and sent home for 10 days or until they have a test which gives an all clear. Parents and students will be</li> </ul>	<p>1. Address the issue of rooms without windows for outside ventilation.</p>

	<p>told under no circumstances to come to school if displaying symptoms and to go for a test.</p> <ul style="list-style-type: none"> <li>• All classrooms and social areas will be cleaned using relevant detergent products at the end of each day.</li> <li>• Classrooms will have appropriate information displayed re hygiene e.g. washing hands, catch it bin it kill it. They will also have lidded bins.</li> <li>• All first aiders will have a full range of PPE for use if required and how to use it / dispose of it. This will be used where symptoms have been displayed.</li> <li>• A medical room is fully equipped for dealing with any potential cases until they can be sent home for a test.</li> <li>• Ensure those isolating can use remote learning.</li> </ul>	
<b>Outbreak Management Plan</b>		
<b>Stage 1</b>	<p>Due to school or local case rises it has been decided with PHE there is a COVID outbreak:</p> <ul style="list-style-type: none"> <li>• Increase formal communication to parents, students and staff about the need to take LFTs, to be aware of symptoms and to get a PCR test before returning to school.</li> <li>• Deep clean all areas at the end of each day</li> </ul>	
<b>Stage 2</b>	<p>The number of cases locally continues to rise:</p> <ul style="list-style-type: none"> <li>• Re-introduce face coverings in public spaces outside of classrooms</li> <li>• Make hand sanitiser compulsory before classroom entry</li> </ul>	
<b>Stage 3</b>	<p>There is a significant spike in cases and PHE require a significant response:</p> <ul style="list-style-type: none"> <li>• Re-introduce bubbles</li> <li>• Compulsory face masks everywhere for everyone (unless exempt) including in classrooms</li> </ul>	